

Metropolitan Transit Authority
1900 Main
P.O. Box 61429
Houston, Texas 77208-1429

713-739-4000
www.ridemetro.org



Frank J. Wilson
President & Chief Executive Officer

May 31, 2005

SMALL BUSINESS PROGRAM
NOTICE OF RECERTIFICATION
VID # 02-01-03-1920

Ms. Vickie Roy
Bishop Quintana Roy Advetising & Public Relations
2500 Tanglewilde #105
Houston, TX. 77063

Dear Ms. Roy:

Your application for recertification as a small business enterprise by the **METRO** (Metropolitan Transit Authority) has been approved. We are continuing to include your business in our database of certified small businesses. Your firm will also be included in our **SMALL BUSINESS PROGRAM DIRECTORY** when our next update is made. This affirms your recertification as a small business with **METRO**.

The first two digits of your certification number indicate that your business has been certified. Numbers 3 through 6 indicate the month and year of the certification and the last digits are the numerical order the business was certified originally. The certification is valid for a period of **three years**. The certification number should be used on all bids, requests for proposal, and all other correspondence with the Metropolitan Transit Authority. It will be necessary to reapply for small business certification on or before the last day of the anniversary month indicated in the certification number.

Should you have any questions concerning METRO's **SMALL BUSINESS PROGRAM** provisions or procedures, please contact me at (713) 739-4844. Thank you for your interest in the program.

Sincerely,

A handwritten signature in black ink that reads "John Truitt". The signature is written in a cursive, flowing style.

John Truitt
Small Business Program Officer